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VLSSSS

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Kiwanis Club of Port Vila

ANNUAL REPORT

2016/17



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Contents

Executive Summary	3
Director’s Introduction	4
Vision & Purpose	5
Section A: Organisational Development	7
Branding	8
Communications	9
Monitoring & Evaluation	10
Donors	11
Graduate Sponsorship	12
Year 10 Program	13
Curriculum & Resources	14
Pilot Program	15
Section B: VLSSS 2017	16
Students Selection	17
Teaching Team	18
Logistics	19
Building Confidence	20
Problem Solving	21
Language	22
Section C: Finance	23
Section D: Future Direction	25
Annex 1: Financial Breakdown	27

Executive Summary

This annual report reviews the past 12 months of Vanuatu's Little Stars Summer School (VLSSS). It includes organisational development that has occurred over that time period, as well as detailing the main event in the VLSSS calendar, the January 2017 summer school. Finally a financial summary is provided, and attention is turned to the coming 12 months, with a look at the future direction of the organisation.

Much effort has been put towards developing the organisation over the past 12 months. A new logo, set colours and formatting of documentation have all contributed to an evolving VLSSS brand. Communications tools have been improved, with a new quarterly newsletter the key development in this space. Infographics, and the further development of our website and social media messaging have also improved communications. A new Monitoring & Evaluation (M&E) Framework is at the core of the monitoring systems that we have been implementing, and this now guides how we now evaluate the summer school program.

New programs have been designed in the past year, with the Sponsor-A-Star program contributing to increased donor funding, and support from major donors British Friends of Vanuatu (BFoV) and the Kiwanis Club of Port Vila also growing. The year 10 program was introduced at VLSSS 2017, with the first set of VLSSS graduates returning to further develop their leadership skills. This meant further development of the curriculum, which will continue into the coming year. In just a few months the VLSSS Pilot Program will also commence, with planning well underway.

A record 84 students and 19 teachers attended

VLSSS 2017, another resoundingly successful month with a remarkable student to teacher ratio of just 4:1. The majority of our students were once again girls, with 61% of students female. A good balance within the teaching team was achieved, with 10 local teachers and 9 overseas volunteers working together, the inspiring young local teachers coming from a mix of impressive backgrounds. The program was hosted at Bwatnapni Primary & Junior Secondary School for the third consecutive year and was well supported again by the local community.

Most notable as always were the achievements made by the students at the summer school. Their confidence grew in leaps and bounds, with as many as 6 dramas being performed by each student in just a few weeks, and positive reinforcement being strongly emphasised again throughout. Students developed their problem solving and critical thinking skills through Science investigations, mathematical extended problems and critical thinking activities in English. Students further developed their language skills, special English and French days and weeks giving them a good opportunity to practice, along with the chance to converse with native speakers through the volunteer program.

The past 12 months has seen a lot of progress, and this will be built upon over the coming year. A central summary of feedback gathered mainly through the implementation of the M&E Framework is supporting the formulation of a work plan for 2017/18. Pipeline activities include reviewing and further developing curriculum and teaching resources, conducting evaluations of water and food at the summer school, contingency planning for a natural disaster and designing guiding policies such as one on child protection. Some activities in the work plan are long term, and will extend beyond the coming 12 months.

Director's Introduction



It's incredible to think that we are now 5 years into the VLSSS story, I believe we have come such a long way in what is a relatively short period of time. We have always put an emphasis on the quality that we offer, growing at a reasonable pace. Much time has been dedicated over the years to developing the program: improving the curriculum, designing teaching resources, sourcing the best quality teachers and implementing systems and processes at the summer school. Whilst continuing to work on program development over the past 12 months, we have also been putting a lot of effort into organisational development. We recognise that to offer the highest quality summer school program, and to be able to best support our graduates, a strong organisation is essential.

Improving our communications has been one of the many things we have been working on, and this includes our reporting. Instead of a report that focuses only on the summer school program, we have re-developed the format to include a full 12 months of activity. These activities all feed into achieving our vision and purpose. Our first annual report has two main sections, one on organisational development and the other on VLSSS 2017, to cover all important progress that has been made in the past year. We hope that the annual report is more accessible, and presented in a format that is easier to digest and more interesting to read.

There are new initiatives that have been brought in over the past 12 months, such as the year 10 program, the Sponsor-A-Star program and the VLSSS Pilot Program. You will find out more about these and how they are contributing to our achievements in this report. A new Monitoring & Evaluation (M&E) Framework has been designed, with the constructive feedback collected over the past few months set to guide our work over the coming year. You will notice VLSSS has a new uniform, not only at the summer school, but also through the work we have done in strengthening our branding, making us more recognisable.

Of course just a couple of months ago was VLSSS 2017. We welcomed a record number of students and teachers for another remarkable month of learning and fun. The introduction of the year 10 program for me was the highlight, and added so much to the summer school. Following training on how to mentor younger students, seeing the year 10 students enter the year 6 classroom and step into the role of teachers with relative ease, young leaders in the classroom, was extraordinary. Being able to see how far the first set of VLSSS graduates had come since the first summer school, whilst knowing that the year 6 students at VLSSS 2017 are earlier in a similar journey, was extremely warming.

It's been another great 12 months, and the year ahead promises not to disappoint, with so much exciting activity in the pipeline. A massive thank you to all those that have made this all possible, our supporters, our donors, our teachers, our partner schools and our students. We hope you are just as excited as we are.

James David Roberts,
Director,
Vanuatu's Little Stars Summer School

Vision & Purpose

Our Vision

Vanuatu's Little Stars Summer School's vision is for the promising students of today to become the dynamic leaders of the country tomorrow, evoking social change for the benefit of all.

Our Purpose

The purpose of Vanuatu's Little Stars Summer School is to allow students to grow in confidence in line with their ability, acquire valuable skills and break down barriers in their learning, inspiring them to strive to achieve and continually supporting them on their road to success.

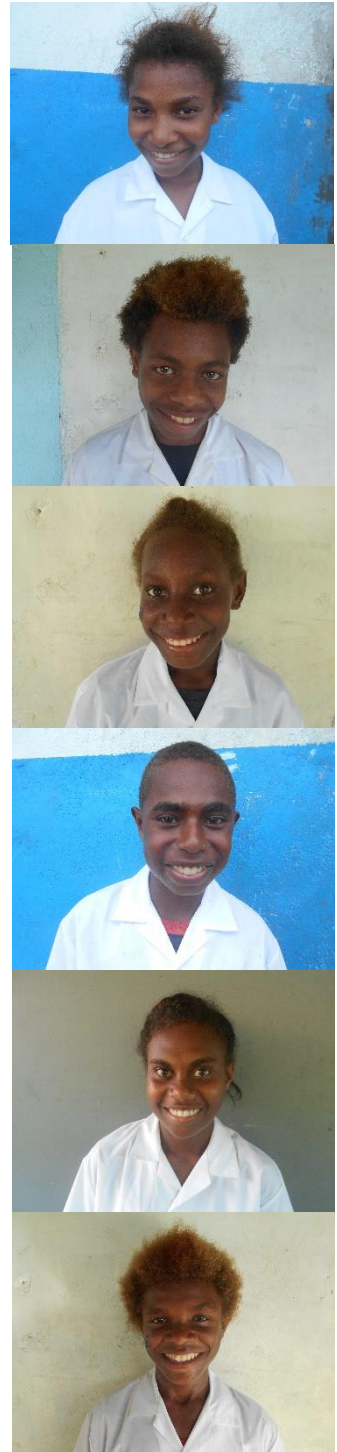
Achieving our Purpose

- Target key problem areas for Ni-Van students:
 - i. Build up students' confidence to speak to large audiences, giving them ample opportunity to perform in front of their schoolmates in the classroom and the general public on special nights.
 - ii. Develop students' problem solving skills, giving them the tools to tackle more abstract problems and really consider their learning.
 - iii. Improve the students' use of English and French, in all areas through classroom activities, but especially orally through challenging the students and them in turn challenging each other not to communicate in the pidgin language Bislama or their local languages.
- Really push students in their learning:
 - i. Surround them with like-minded, high ability students so that they can encourage and challenge each other.
 - ii. Give them higher level problems to solve and activities to complete.
 - iii. Focus on specific needs of students with a high teacher to student ratio.
 - iv. Create competition in students throughout the normal academic year, with them needing to work hard to be part of the following year's selection for the school.
- Give students good examples to follow:
 - i. Ni-Van teachers specifically selected at the school to be good role models that students can relate to, with them currently following successful pathways in their education, careers and life in general.
 - ii. Volunteer teachers at the school with good backgrounds in education and in their work in general.
 - iii. Qualities such as being studious, selfless and determined being encouraged and rewarded throughout the school.
- Inspire students to succeed in education, praising the students for being the high achieving, hardworking students that they are to be selected to attend the school and guiding them through their future educational challenges.

- Continually supporting students and their parents throughout their futures and school careers by keeping contact with them after they have passed through the school and helping to find and explore options for students who find obstacles in their schooling if at all possible.
- Allow students to acquire valuable skills such as computing that might otherwise be unavailable to them.
- Give teaching experience to young Ni-Van students at the end of their schooling, encouraging them to consider a career in teaching whilst arming them with valuable transferable skills that can be applied in any future career paths they take.
- Provide a small source of income to members of the local community, with many of these people struggling to earn money to pay their children's school fees.

SECTION A: ORGANISATIONAL DEVELOPMENT

It has been a busy year for the organisation, as our ongoing activities grow in line with the expansion of the summer school program each January. We strive for quality in what we do, and believe that strengthening the organisation is essential in improving the summer school program that we offer. This section of the annual report gives details of our organisation's development over the past 12 months.



Branding



VLSSS is a unique program, the word special just doesn't do those few weeks every January justice. Over the past 12 months we have begun the process of developing the VLSSS brand, to bring more consistency to what we do, and make sure our distinct vision, purpose and ideas can be recognised. This involves our name, logo, colours, style, formatting and even the tone we use in written, visual and verbal communications.

As the organisation grows, we learn and bring in changes to improve. The VLSSS brand will be no different, and will no doubt evolve over the coming years. However we believe the process we have begun is a big step, and will help you to recognise who we are and what we do.

...developing the VLSSS brand, to bring more consistency to what we do, and make sure our distinct vision, purpose and ideas can be recognised...

The playful yet stylish VLSSS **logo** can now be found across all VLSSS documentation and communications, easily recognised by readers.

Our **colour scheme** is the all-important Vanuatu red, green, yellow and black, a brand new VLSSS uniform for any publication.

Fonts and **formatting** have been standardised, adding to the VLSSS identity.



Communications

We know what we do, and believe we do it well...

Over the last few months of 2016 we put a lot of effort into improving our communications. We know what we do, and believe we do it well. Without experiencing the summer school and feeling the special atmosphere created, seeing the impacts the program has and witnessing the changes in the students, it is challenging to realise how special it all is. Through developing our communication tools, we believe we can better bridge that space.

The biggest single development in this respect is the new VLSSS quarterly newsletter. However there have been changes to the website and social media pages, infographics released and other small advances that have begun a movement to really transform our communications. We hope this is building a closer and more personal connection to VLSSS for our supporters.



Our new **quarterly newsletter** shares stories of successful VLSSS graduates, inspiring young teachers, words from our major donors and other key messaging with our supporters.

The VLSSS **website** continues to develop, the central location for those wishing to find out more about the summer school program and organisation as a whole.



We now release an average of three posts per week on our **Facebook** page, giving our followers small bursts of VLSSS updates regularly.

VLSSS has trialed the use of **infographics** to communicate key concepts and ideas, with three released to date.



A new **letterhead** has been designed, incorporating the VLSSS logo and recognizing our major donors.

Business cards with the VLSSS branding are now in operation.



Monitoring & Evaluation



Students' Focus Groups – Positive Feedback

"We learn many, many new things in class"

"I've never learnt science, I didn't know how to do graphs, I just learnt here. Drama is new too"

"It (summer school) will help us when we go to secondary school, we will find it easier"

Many students commented on how beneficial drama class was – *"Drama helps us to talk in front of people", "we can speak in front of many people", "it makes our English better"*

Students' Focus Groups – Room for Improvement

"We need more time to complete work"

"Year 10's should learn some subjects in arts, commerce"

"When it is French class we should speak in French the whole class"

We are now formalising the way that we monitor and evaluate the summer school program. As we have grown over the years, we have made improvements to the program to better achieve our purpose. Building on this strong foundation, we have now designed a Monitoring & Evaluation (M&E) Framework to take us further. This framework guided us at VLSSS 2017, with a new Monitoring & Evaluation Officer coordinating activities. These included focus group discussions, most significant change (MSC) stories, electronic questionnaires, photo diaries and gathering of data sets such as assessment marks.

The data and feedback collected through our monitoring activities is already being processed, helping us to evaluate various elements of the summer school program. This will guide our work over the coming months and years, helping us to identify priority areas on which to focus the most attention. These systems will also develop as we learn what best works for evaluating the program.

Our monitoring activities will also help us to set targets for the future, measurable goals that we will strive to achieve to be even more successful in realising our purpose. We're excited by these new monitoring and evaluation processes and the feedback we are receiving from our most important stakeholders, the students and teachers. We're looking forward to where this will take the program, helping us to improve so that future stars can enjoy an incredible VLSSS experience.

Donors

This year our donor funding grew for the fifth consecutive year since our foundation, in line with our increased expenses. This has been essential in enabling the organisation to continue offering a program with no costs for the selected students, whilst also improving the quality of the summer school for those students. We are proud that the only contribution parents are asked to make is in the form of island food (taro, manioc, banana, kumala, greens etc), thus allowing all deserving students, regardless of their background, to benefit from the program. The burden of school fees is already one that is too much for many parents, adding to that weight would work against our vision and purpose.

Our two major donors, British Friends of Vanuatu (BFoV) and the Kiwanis Club of Port Vila, both generously increased their contributions this year. This was boosted by a couple of significant individual donations from the VLSSS Programme Manager and Director.

The Kiwanis Club of Port Vila also donated a full set of new uniforms for the program, which were put to use at VLSSS 2017. Along with the uniforms they donated a large quantity of library books, both from their branch in New Zealand.

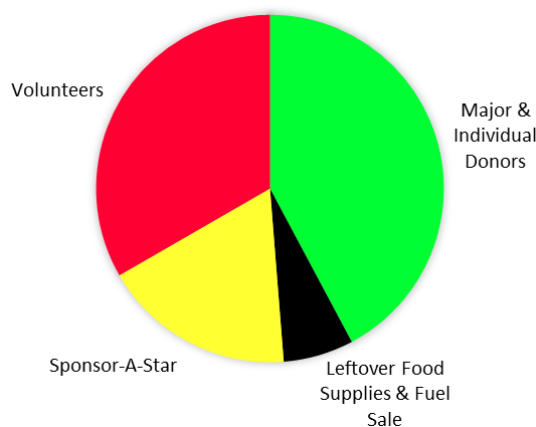
We welcomed six overseas volunteers through the VLSSS Volunteer Program, with each also making an important contribution to the organisation. This covered the costs of hosting the volunteers themselves, as well as supporting the summer school program.

A reasonable amount was reclaimed through the sale of leftover food supplies and fuel from the summer school. Finally the exciting new VLSSS Sponsor-A-Star program brought in much

needed funds from individual donors.

Sponsor-A-Star

This program was launched at the end of 2016, giving our supporters an opportunity to build a more personal connection with the summer school and it's students, whilst bridging the funding gap following the introduction of the year 10 program. Individual donors could sponsor a star to attend the summer school, covering their full expenses. As well as supporting the program, the donors received a Sponsor-A-Star pack, including a photo of both their star and the whole school, a personal letter from their star and one from VLSSS. This program was a massive success, with a total of 30 stars sponsored, and donors giving very positive feedback.



VLSSS funding breakdown

Graduate Sponsorship

School fees are high, and are a stretch for families that rely on subsistence farming as a source of income...



VLSSS graduates, having attended the year 6 program, continue to secondary education. Free primary education means that putting a child through school up until the end of year 6 is now affordable for the vast majority of parents (with only a minimal contribution of a few thousand vatu expected by most primary schools). Secondary education is a different story. School fees are high, and are a stretch for families that rely on subsistence farming as a source of income. This is compounded for many that have multiple children in secondary education at the same. Broken families can further lower the chance of children continuing in their education. Many of these challenges are real for VLSSS graduates, a barrier to reaching their full potential.

Whilst the organisation doesn't have the means to offer financial support in these situations, we do follow-up with VLSSS graduates and their families, providing any advice and encouragement we can. In the 2016 academic year we have also, for the first time, provided a link to school fee sponsorship for one of our most deserving graduates, Sabrina Matan.

First VLSSS Graduate Sponsorship

Following discussions with Warren and Linda Agnew and their network in Armidale, New South Wales, VLSSS graduate Sabrina Matan received sponsorship for her year 9 studies at Vanuatu's top secondary institution, Malapoa College. This sponsorship has continued for her to attend year 10 in 2017, with 75% of her fees being paid by the Armidale group, and the remaining 25% by Sabrina's mother (maintaining her important role). They have already expressed interest in sponsoring a second deserving VLSSS graduate once the most suitable candidate has been identified. We wish to establish further links between VLSSS graduates and other potential school fee sponsors to meet the growing need, and envisage our role in this area increasing. This will be key in achieving our purpose.

Year 10 Program

The January 2017 summer school brought the introduction of the year 10 program, a massive landmark for the organisation. Four years on from their first VLSSS experience, our first group of VLSSS graduates returned to further develop their leadership skills. This program was run in parallel with the year 6 program, with crossover as the year 10 students were given training in student mentoring. Year 10 students were awarded extra responsibilities in assisting the teachers, with remarkable results. The year 10 program will grow over the coming years, just as the year 6 program has over the past few years. Whilst this year's cohort of year 10s was made up of only 13 Anglophone students, we expect that in just a few years the program will grow to a similar size as it's year 6 equivalent, with around 70 students in each.



Words from the most significant change (MSC) interview with student Sterry Tor, who joined the first Year 10 Program at VLSSS 2017:

"To me I think summer school changed my life from when I was in primary school to secondary school. This one has changed me even more than the first."

"I am very happy when I heard that I was selected to come to summer school. I wanted to see Mr James again. I missed Mr James for a long time."

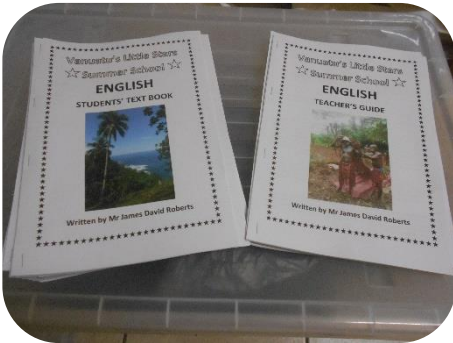
"For me the work is okay. Some students I hear complaining that the work is very hard, like the Maths and spelling test. It is challenging me to do better."

"So far I think this year in summer school is greater than the one I went to at Ranmawot. I see a lot of changes."

Curriculum & Teaching Resources



We believe that our curriculum is a great asset, and is essential in achieving our vision of creating dynamic leaders...



Since the first summer school we have come a long way. A set of teacher's guides and students' text books for the year 6 program are already in use, with the Francophone stream now catching up too. They bring together an impressive curriculum which has taken great effort over many years to develop. The introduction of the year 10 program this year required the development of a whole new curriculum. We pulled it off and the program delivered was of great quality. Just as for the year 6 program, this will be tweaked over the coming years, and soon we will have a set of teacher's guides and students' text books for the year 10 program too.



We believe that our curriculum is a great asset, and is essential in achieving our vision of creating dynamic leaders. The special learning environment at the summer school, with our strong curriculum at it's core and the inspiring team that help to deliver it all contribute to outstanding results. This will only get stronger as we further develop and consolidate the curriculum and accompanying resources that are unique to the program.

"The class material is very clear, well organised and engaging for the students. I was extremely impressed with the curriculum." VLSSS 2017 Teacher

Pilot Program

An exciting development that has been in the design stage over the past 6 months is the VLSSS Pilot Program, which we will be trialling in the middle of 2017. In this program we will place a volunteer in a government school on Pentecost to support the teachers and students in particular areas of need. From May until August 2017 Amy Davis, from South Dakota, US, will be based at Bwatnapni Primary & Junior Secondary School. Her primary responsibility whilst at the VLSSS host school will be to work with lower ability students to improve literacy and support students in other problem areas. This is the first time that the organisation has offered such a program, and directly targets a very different demographic of students to that of the summer school program. We will monitor the success of the program, and following an evaluation process will decide whether the scope of the organisation should broaden to offer similar programs in the future. Amy's secondary responsibility will be to run lesson planning workshops with the teachers at the school. Much consultation and planning has gone into this program. We look forward to welcoming Amy in May to support Bwatnapni Primary & Junior Secondary School and it's students and teachers.

We will monitor the success of the program and following an evaluation process, will decide whether the scope of the organization should broaden to offer similar programs in the future...





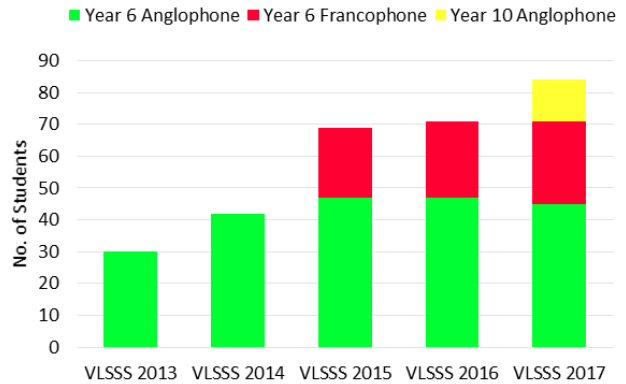
SECTION B: VLSS 2017

Our calendar is centred on the annual summer school, those special few weeks in January each year. This year we continued our trend of growth, with the largest number of students and teachers that we have ever welcomed to a summer school. It was another resounding success, this section looks into it in more detail.

Student Selection

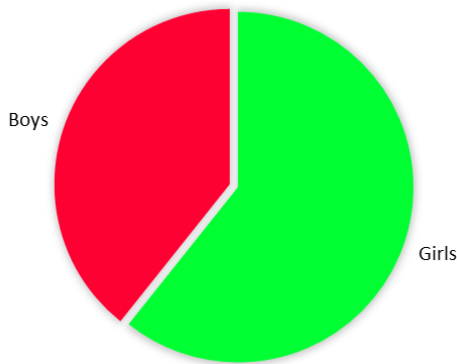
A total of 84 students attended the fifth summer school program in January 2017, an increase in student numbers for the fifth year running. This growth was due to the introduction of the first year 10 program, as there was a total of 71 students in the regular year 6 program, equalling last year’s highest number.

The proportion of Francophone students dropped this year due to the year 10 program only involving Anglophone students (the year 10 Francophone class will be introduced in January 2019). However the year 6 Francophone class grew to its largest size ever with 26 students.



Growth in VLSS student numbers

Over the five years since our foundation we have supported 283 bright, young minds.



Gender split at VLSS 2017

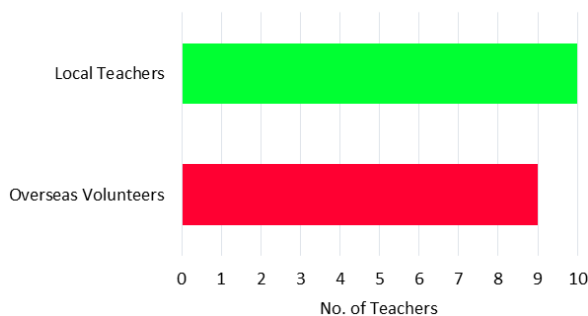
61% of students at VLSS 2017 were girls, a majority for the fifth consecutive year. There has always been over 55% girls at the summer school. In the words of United Nations Population Fund (UNFPA) Pacific Director Dr Laurent Zessler *“To invest in your teenage girls is to unlock so much more potential to support national progress”*. Supporting not only young students, but a large proportion of young female students, is a crucial part of realising our vision.

Teaching Team

Student to teacher ratio of approximately

4:1

enabling us to focus on the specific needs of individual students, critical to achieving our purpose...



Demographic of teachers at VLSSS 2017

As well as our largest number of students, VLSSS 2017 also brought together the biggest team of teachers since our foundation five years ago with a total of 19. This equates to a student to teacher ratio of approximately 4:1, enabling us to focus on the specific needs of individual students, critical to achieving our purpose.

The mix of teachers was well balanced between local teachers and overseas volunteers. A total of 10 young Ni-Vanuatu worked alongside the VLSSS Director, Programme Manager and Monitoring & Evaluation (M&E) Officer as well as 6 overseas volunteers who came through the VLSSS Volunteer Program.

The demographic of local teachers was also well balanced, with 5 males and 5 females. Of those teachers 4 were from north Pentecost, 4 from central, 1 from the less populated south, and 1 crossing over from Maewo. It is important to achieve such a fair distribution of teachers from across Pentecost to ensure all students have access to teachers that can get the best out of them. When the teachers also need to be those that are great role models with a passion for supporting upcoming students, it can be difficult to achieve such an appropriate balance. We will strive to further improve in this area in future years.

“VLSSS is an amazing, well run, ethical program for anyone looking to give back through teaching.” VLSSS 2017 Teacher

Logistics

VLSSS 2017 was hosted at Bwatnapni Primary & Junior Secondary School for the third consecutive year. The school is situated in the central part of Pentecost, next to the island's main harbour and on the road that runs north to south.

Transport

The location of the summer school makes it perfect for bringing together students from across the island, as it is easily accessible by truck, ship and boat, and a central location to minimise travelling distances. We are proud that we have consistently provided transport to and from the summer school for all of our students and teachers, a massive logistical feat on an island like Pentecost, and breaking down any financial barriers to student attendance.

Facilities

The school is well set up for hosting the program, with many classrooms and good facilities such as dormitories, a kitchen and a dining hall. Students and teachers sleep onsite and these facilities are important for their wellbeing, as well as daily school operations. The support received from the school administration and local community has also been very encouraging.

Health

For the last two years we have appointed a Medical Officer at the summer school. As part of our application process we seek at least one teacher who is trained in first aid to take up this role. Any minor illness or injury such as headaches or sores are handled on site, with appropriate cases referred to the nurse at the local dispensary. The close proximity of the medical facility is another positive.

Water Availability

Availability of water for drinking, cooking and washing is a challenge faced on Pentecost, particularly in the northern and central parts of the island. Whilst the host school has a good number of water tanks, these are barely enough to meet the summer school's current needs. The nearby river often runs dry, with the water in the tanks managed for drinking and cooking only. At VLSSS 2017 students and teachers washed in the ocean each day, using semi-fresh/semi-salt water holes dug on the beach to rinse. Over the coming months we plan to conduct a full water evaluation at the host school to better assess the situation for future years, and put appropriate systems in place to maximise efficiency in this important area.

Food

Cooking for over 100 individuals is a challenge, particularly on an island where access to and availability of food can be an issue. We employ two chief cooks from the local area who are responsible for cooking three meals a day. At VLSSS 2017 we increased the proportion of island food used in the kitchen (such as sweet potato, taro, banana and cabbage), but still believe we can do better. Financial restrictions also limit our capacity, but we will try hard to further improve the diets of our students and teachers, and will review this important element of the school before January 2018.



Building Confidence



...a remarkable 78 out of 84 students improving...

One of the key areas that we target at the summer school is improving the confidence of our young stars. Every student at VLSSS 2017 practised for and performed in 6 plays in just a few weeks, with a Drama class appearing in the timetable every day. They performed on special drama nights and were scored by the teachers, with a remarkable 78 out of 84 students improving their mark from the first to the last drama.

The aim of improving students' confidence was built into many other classes and subject areas. Students created and presented radio adverts for new products they had designed in English, or the resort they had accurately mapped out in Mathematics, and campaigned for their political party in the VLSSS mock election in General Studies.

An emphasis on positive reinforcement around the school further builds confidence, and not just inside the classroom. Teachers regularly praise students, with verbal affirmation and the awarding of star points, VLSSS' own award system.

The stars that attend the summer school already have a great deal of potential. A key part of their development is giving them the confidence to succeed, and supporting them through the process.



Problem Solving

Developing students' problem solving skills, including critical thinking, is another core focus of the summer school program. Activities tackling this area appear in various forms. Every week students' have a Science class, involving an investigation which must be conducted within groups. The new year 10 program takes this activity further, with students critically analysing their investigation in review of the results they have collected. The year 10 students also have a weekly activity on critical thinking examining various statements, considering different sources of information and leading their own research to gather further evidence, before bringing this all together and making their argument on the validity of the statement.

Many Mathematics classes focus on students working through extended problems, giving them the opportunity to become a 'Chief Detective' and investigate a pretend crime, budget and plan for a 'Holiday to Sydney' or discover the properties of a 'Magic Square' to name but a few. This whilst also strengthening core skills and knowledge through mental maths, rapid multiplication games and fun phrases to remember dreaded formulas.

To support our stars to become the future dynamic leaders of the nation the development of problem solving skills is essential.

"[My best experience was] assisting and teaching in lessons with year 6 students and seeing the massive improvements they made..."
VLSSS 2017 Teacher



Language

Often young students have the ability, but they can't comprehend the problem. They know the solution, they just can't express it. With a bilingual (English/French) education system, and those languages still a student's third, fourth or even fifth, language poses a great barrier to Ni-Vanuatu students.

Students often struggle with oral language skills in English and French, with very little practice and a lack of confidence two of the causes. Special English and French days and weeks at the summer school create competition, encouraging students to challenge each other. Exposure to English and French through general use around the school as well as the opportunity to converse with native speakers, in many cases for the first time, lead to further improvement. It's great to hear students at VLSSS embracing the use of their language of education both inside and outside of the classroom.

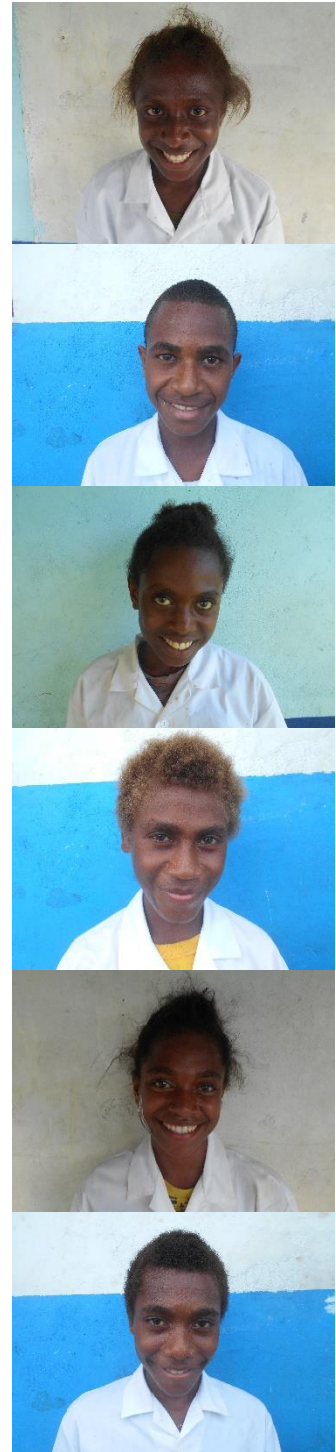
English and French classes also help students to plan and structure essays, improving their written language. Comprehension activities and book reviews develop students' command of the language further. VLSSS is a great opportunity for students to immerse themselves in both English and French, whilst having the close support of motivating teachers and doing so in a unique learning environment.

"The school itself is incredible. The classes and what the students take away from them is fantastic..." VLSSS
2017 Teacher



SECTION C: FINANCE

Without our generous donors and well managed finances we wouldn't be able to achieve all that we do. This year our expenses grew to over one million vatu for the first time, in line with the expansion and development of the program. This section of the annual report looks at our finances in more detail.



The VLSSS 2016/17 financial year began on 1st March 2016 and ended on Tuesday 28th February 2017. The annual report also covers the same 12 month period, and therefore incorporates the financial report. This will be the case for all future years.

Our total expenditure for the 2016/17 financial year was 1,743,676VUV (see Annex 1: Financial Breakdown for full details). This is the highest expenditure that we have incurred in a 12 month period, in fact our expenditure has increased every year since our foundation. We have developed the summer school program and organisation as a whole over that time. Funds have been wisely spent to meet operational costs of the summer school program, whilst also being invested in resources that will meet the current and future needs of the organisation. We believe the value for money offered by the program, with students not paying any fee to attend the school, is impressive for the quality of the summer school.

Our greatest area of expense over the past 12 months was on the VLSSS Volunteer Program. This large sum of money was more than covered by the contributions of the volunteers themselves, who each make a donation prior to the summer school, with the excess supporting the funding of the program. Food, human resources and transport were the next highest areas of expense, each totalling over 150,000VU. Three good meals a day, a strong team of teachers and transport to and from the summer school are all essential costs.

The total funds raised this year were 1,788,171VUV, leaving 44, 495VUV remaining to carry over to 2017/18. This plus a starting balance of just 1,090VUV gives a total of 45,585VUV, which will begin the pool of funds for VLSSS 2018.

Category	Sub-Total (VUV)
Communications	13,560
Food	322,341
Freight	96,830
Fuel	36,027
General Supplies	5,618
Graduation	68,690
Host School	10,000
Human Resources	218,600
Kitchen Supplies	52,642
Learning Resources	68,620
Lighting	11,799
Medical	500
Office Supplies	139,123
Prizes	24,091
Sport	4,100
Stationary	79,720
Storage	64,520
Transport	176,000
Uniforms	0
Volunteers	350,895
TOTAL	1,743,676

2016/17 summary of expenditure

In previous years funds have also come from a store part owned by VLSSS. An initial investment of less than 35,000VUV has provided a source of income to make up costs of past summer schools. The decision has now been taken to sell the share of the store owned by VLSSS, which has brought 500,000VUV to the organisation. This sum of money will be used over the coming 12 months to further develop the program and organisation as a whole, with us hoping to employ our first paid staff outside of the summer school period to support organisational development, and invest further in resources that will benefit many summer schools to come.



SECTION D: FUTURE DIRECTION

It has been an exciting 12 months for VLSSS, the organisation progressing a long way in such a short period of time. We are looking forward to the year ahead, with further developments in the pipeline. This section takes a look at what is to come.

At VLSSS 2017 we implemented the new Monitoring & Evaluation (M&E) Framework resulting in a lot of feedback gathered. Feedback came mainly in the form of questionnaire answers and voice recordings of focus group discussions and most successful change (MSC) stories. Much of this information has already been collated, with a central summary drawn up and categorised. This has led into recommendations for improvements we can make and areas we need to consolidate. Feedback noted by the VLSSS Director has also fed into this summary. The document will be the basis of a work plan for 2017/18, with the continuation of the good work we have already begun over the past 12 months also to be included.

Some activities within the work plan will be short term, only taking a limited amount of time to complete. Others will take much longer, and will be activities that we'll wish to work on over the coming year and beyond. Of course as we work on some of those activities, new ideas will arise, and so the organisation will continue to develop.

To give an idea of what we have in the pipeline, here are some examples of just a few of the activities that we are excited about and hope to accomplish over the next 12 months and beyond:

- Complete a water evaluation at Bwatnapni Primary & Junior Secondary School, the VLSSS host school.
- Formulate a cyclone contingency plan, a document that outlines our plans in the event that there is a cyclone during a summer school.
- Review the year 6 teachers' guides and students' text books, utilising feedback from previous years and bringing in line with new VLSSS branding.

- Design year 10 teachers' guides and students' text books.
- Source and write more play scripts.
- Plan and implement a new teachers' orientation at the summer school prior to student arrival.
- Design a code of conduct for teachers.
- Conduct a review the food offered at VLSSS.
- Update the vision and purpose of the organization.
- Design TORs for interested past teachers and volunteers to support the organisation.
- Monitor and evaluate the VLSSS Pilot Program and assess whether to offer a similar program again in the future.
- Develop a child protection policy.

As well as further developing the organisation, the next 12 months will of course be geared towards preparation for VLSSS 2018. We expect around 100 students at the summer school in January 2018, approximately 45 in the year 6 Anglophone class, 25 in year 6 Francophone and 30 in year 10 Anglophone. The teaching team will also grow, with between 20-25 teachers required. Recruitment is already under way. As well as two chief cooks, we hope to introduce a new position, a boarding master. He/she will be responsible for student wellbeing and safety around the school yard.

We will be following up VLSSS graduates from the past 5 years over the coming months too, and offering support and advice where necessary. Further engagement with our catchment schools is also on the agenda as we continue to build our existing relationships.

It's a big 12 months ahead. We look forward to building on the solid foundation set from our past 5 years of work, and continuing to develop our promising young stars into the future dynamic leaders of the country.

Annex 1: Financial Breakdown

Scanned copies of the full set of receipts referenced in the below table can be requested if required.

Date	Item	Price (VUV)	Quantity	Total (VUV)	Supplier	Receipt No.
Communications						
20-12-16	Digicel Refill Card	500	16	8,000	ABM	8096602015
20-12-16	TVL Refill Card	500	4	2,000	ABM	8096602015
22-02-17	Postage	3,560	1	3,560	Vanuatu Post Ltd	249554
Sub-Total				13,560		
Food						
07-12-16	FMF Cracker 375g x 20 Carton	1,780	40	71,200	Esah	0220435-0220437
07-12-16	China Mackerel 425g x 24 Carton	2,592	2	5,184	Esah	0220435-0220437
07-12-16	Oxford Meat 326g x 24 Carton	4,776	2	9,552	Esah	0220435-0220437
07-12-16	Mailing Pork 340g x 24 Carton	2,640	2	5,280	Esah	0220435-0220437
07-12-16	Curry Chicken 227g x 48 Carton	4,560	1	4,560	Esah	0220435-0220437
07-12-16	Mimi Noodles 85g x 40 Carton	960	12	11,520	Esah	0220435-0220437
07-12-16	Lin White Sugar 1kg x 25 Bag	3,750	3	11,250	Esah	0220435-0220437
07-12-16	Punjas Ceylon Tea Box	100	12	1,200	Esah	0220435-0220437
07-12-16	Punjas Salt 25kg Bag	1,000	1	1,000	Esah	0220435-0220437
07-12-16	Voila Cooking Oil 1 Litre x 12 Carton	2,100	1	2,100	Esah	0220435-0220437
07-12-16	Curry Powder 80g	115	4	460	Esah	0220435-0220437
07-12-16	PRB Dark Soy Sauce 600ml	155	1	155	Esah	0220435-0220437
08-12-16	Peanut Butter 1kg x 12 Carton	4,800	1	4,800	ABM	223084007
08-12-16	Waioka Tuna 425g x 24 Carton	3,840	8	30,720	ABM	223084007
08-12-16	Sunrice 25kg Bag	3,100	42	130,200	ABM	223084007
13-01-17	Cabbage & Greens x 48	100	48	4,800	Chief Cook (DTAP)	091526
17-01-17	Cabbage & Greens x 10	100	10	1,000	Chief Cook (DTAP)	091540
20-01-17	Kumala x 167kg	40	167	6,680	Chief Cook (DTAP)	091543
20-01-17	Cabbage & Greens x 7	100	7	700	Chief Cook (DTAP)	091544
23-01-17	Cabbage & Greens x 31	100	31	3,100	Chief Cook (DTAP)	091559
23-01-17	Cabbage & Greens x 3	100	3	300	Chief Cook (DTAP)	091560
24-01-17	Kumala x 287kg	40	287	11,480	Chief Cook (DTAP)	091562
24-01-17	Cabbage & Greens x 12	100	12	1,200	Chief Cook (DTAP)	091563
25-01-17	Cabbage & Greens x 19	100	19	1,900	Chief Cook (DTAP)	091565
30-01-17	Cabbage & Greens x 20	100	20	2,000	Chief Cook (DTAP)	091568
Sub-Total				322,341		
Freight						
12-12-16	MV Brisk Freight (83 Pieces - 3 Pallets)	41,700	1	41,700	MV Brisk	21924
12-12-16	MV Freedom Freight (3 Pieces)	1,300	1	1,300	MV Freedom	134916
12-12-16	MV Freedom Freight (66 Pieces)	19,800	1	19,800	MV Freedom	21009
12-12-16	MV Freedom Freight (5 Pieces)	2,300	1	2,300	MV Freedom	21004
12-12-16	MV Freedom Freight (51 Pieces)	15,300	1	15,300	MV Freedom	21025
13-12-16	MV Brisk Freight (1 Drum)	3,500	1	3,500	MV Brisk	21936
14-01-17	Truck Freight	500	9	4,500	Principal Jim (R)	091527
06-02-17	Air Vanuatu Freight	7,430	1	7,430	Air Vanuatu	253845
06-02-17	Bus Freight	1,000	1	1,000	Bus Driver	091593
Sub-Total				96,830		
Fuel						
07-12-16	Drum Petrol 200l	35,455	1	35,455	Pacific Patroleum	139897
07-12-16	4 Stroke Engine Oil	572	1	572	Wilco	0-1126828
Sub-Total				36,027		
General Supplies						
07-12-16	Plastic Bucket 9l	603	4	2,412	Wilco	0-1126828
07-12-16	Nails Flat 500g	346	1	346	Wilco	0-1126828
07-12-16	Hammer	-	1	-	-	-
08-12-16	Clothes Peg x 3 Set	120	3	360	New Look	0100000239
08-12-16	Clothes Line	250	10	2,500	ABM	10431892001
Sub-Total				5,618		
Graduation						
07-12-16	Eski Juice 2l	390	6	2,340	Esah	0220435-0220437
07-12-16	Salu Salu Flower	99	100	9,900	Esah	0220435-0220437
05-01-17	Basket x 15	700	15	10,500	Coreen Tabi	091501
05-01-17	Basket x 1	1,000	1	1,000	Coreen Tabi	091501
30-01-17	Cake Ingredients (Butter x 4, Self Raising Flour x 4, Milk Powder x 2)	2,600	1	2,600	Rachelle Harry (R)	091569
30-01-17	Truck Transport - Bwatnapni to Ennar to Bwatnapni	2,000	1	2,000	Wilbert Bule	091570
30-01-17	Cake Ingredients (Eggs x 16)	800	1	800	Julie Store	90

30-01-17	2kg Chicken Wings x 20	1,400	20	28,000	Ko Yang Si Store	12
30-01-17	Cake Ingredients (Baking Powder x 1) & Noodles Packet (5 Inside) x 15	4,450	1	4,450	Ko Yang Si Store	13
31-01-17	Cake Baker Allowance	1,500	1	1,500	Estella	091571
02-02-17	Basket x 8	700	8	5,600	Coreen Tabi	091583
Sub-Total				68,690		
Host School						
01-02-17	Host School Contribution	10,000	1	10,000	James David Roberts (R)	091582
Sub-Total				10,000		
Human Resources						
14-12-16	Jayford Allowance & Transport Reimbursement	1,300	1	1,300	Jayford	091502
19-12-16	Jayford Allowance & Transport Reimbursement	1,300	1	1,300	Jayford	091502
11-01-17	John-Michel Allowance - Week 1	10,000	1	10,000	John Michel	091514
11-01-17	Joseph Allowance - Week 1	6,000	1	6,000	Joseph	091515
11-01-17	Rachel Allowance - Week 1	6,000	1	6,000	Rachel	091516
11-01-17	Shiela Allowance - Week 1	6,000	1	6,000	Shiela	091517
11-01-17	Louisa Allowance - Week 1	6,000	1	6,000	Louisa	091518
11-01-17	Josephina Allowance - Week 1	6,000	1	6,000	Josephina	091519
11-01-17	Jayford Allowance - Week 1	6,000	1	6,000	Jayford	091520
11-01-17	Grame Allowance - Week 1	6,000	1	6,000	Grame	091521
11-01-17	Jayjay Allowance - Week 1	6,000	1	6,000	Jayjay	091522
11-01-17	Erelyn Allowance - Week 1	6,000	1	6,000	Erelyn	091523
11-01-17	Albeya Allowance - Week 1	5,000	1	5,000	Albeya	091524
11-01-17	Pastor Edward Allowance - Week 1	5,000	1	5,000	Pastor Edward	091525
17-01-17	John-Michel Allowance - Week 2	10,000	1	10,000	John Michel	091528
17-01-17	Joseph Allowance - Week 2	6,000	1	6,000	Joseph	091529
17-01-17	Rachel Allowance - Week 2	6,000	1	6,000	Rachel	091530
17-01-17	Shiela Allowance - Week 2	6,000	1	6,000	Shiela	091531
17-01-17	Louisa Allowance - Week 2	6,000	1	6,000	Louisa	091532
17-01-17	Josephina Allowance - Week 2	6,000	1	6,000	Josephina	091533
17-01-17	Jayford Allowance - Week 2	6,000	1	6,000	Jayford	091534
17-01-17	Grame Allowance - Week 2	6,000	1	6,000	Grame	091535
17-01-17	Jayjay Allowance - Week 2	6,000	1	6,000	Jayjay	091536
17-01-17	Erelyn Allowance - Week 2	6,000	1	6,000	Erelyn	091537
17-01-17	Albeya Allowance - Week 2	5,000	1	5,000	Albeya	091538
17-01-17	Pastor Edward Allowance - Week 2	5,000	1	5,000	Pastor Edward	091539
23-01-17	John-Michel Allowance - Week 3	10,000	1	10,000	John Michel	091547
23-01-17	Joseph Allowance - Week 3	6,000	1	6,000	Joseph	091548
23-01-17	Rachel Allowance - Week 3	6,000	1	6,000	Rachel	091549
23-01-17	Shiela Allowance - Week 3	6,000	1	6,000	Shiela	091550
23-01-17	Louisa Allowance - Week 3	6,000	1	6,000	Louisa	091551
23-01-17	Josephina Allowance - Week 3	6,000	1	6,000	Josephina	091552
23-01-17	Jayford Allowance - Week 3	6,000	1	6,000	Jayford	091553
23-01-17	Grame Allowance - Week 3	6,000	1	6,000	Grame	091554
23-01-17	Jayjay Allowance - Week 3	6,000	1	6,000	Jayjay	091555
23-01-17	Albeya Allowance - Week 3	5,000	1	5,000	Albeya	091557
23-01-17	Pastor Edward Allowance - Week 3	5,000	1	5,000	Pastor Edward	091558
Sub-Total				218,600		
Kitchen Supplies						
07-12-16	Vanuatu Matches x 100 Cross	480	1	480	Esah	0220435-0220437
07-12-16	Steel Wool x 3 Packet	99	8	792	Esah	0220435-0220437
07-12-16	Songba Dish Washing Liquid 500ml	159	10	1,590	Esah	0220435-0220437
07-12-16	Rat Poison Packet	100	5	500	Esah	0220435-0220437
08-12-16	Kettle	900	16	14,400	New Look	0100000239
08-12-16	Rice Ladle x 5 Set	200	1	200	New Look	0100000239
08-12-16	Sponge x 6 Packet	120	4	480	New Look	0100000239
08-12-16	40cm Steel Dish	650	16	10,400	ABM	10431892001
08-12-16	36cm Steel Dish	550	16	8,800	ABM	10431892001
07-01-17	Firewood (Full Truck) x 3 Trips	5,000	3	15,000	Pastor Edward (SOB)	091511
Sub-Total				52,642		
Learning Resources						
28-11-16	Lenovo Tab 3 7" 16GB Tablet	7,040	4	28,160	Officeworks	9069320004820430
28-11-16	Tablet Cover	840	1	840	Officeworks	9069320004820430
30-11-16	Tablet Cover	840	3	2,520	Officeworks	Unclear
30-11-16	Kindle Ereader	8,715	4	34,860	JB Hi-Fi	508278811-135
30-11-16	Tablet Sleeve	335	3	1,005	Kmart	01210908391681611300948083001800
30-11-16	Tablet Sleeve	505	1	505	Kmart	01210908391681611300948083001800
06-12-16	Library Books - Intermediate Fiction Box	-	13	-	-	-
06-12-16	Library Books - Pre-Teen Fiction Box	-	1	-	-	-
06-12-16	Library Books - Teenage Fiction Box	-	16	-	-	-
06-12-16	Library Books - Young Adult Fiction Box	-	7	-	-	-
06-12-16	Dictionary Box	-	3	-	-	-
21-12-16	Kindle Ebooks	730	1	730	Amazon	Amazon - Your Orders
Sub-Total				68,620		

Lighting						
07-12-16	Tube Light	2,227	3	6,681	Wilco	0-1126828
07-12-16	Extension Lead	1,076	3	3,228	Wilco	0-1126828
07-12-16	Tube Bulb	180	6	1,080	Wilco	0-1126828
07-12-16	Starter Fuse	135	6	810	Wilco	0-1126828
Sub-Total				11,799		
Medical						
31-01-17	Student Consultation Fees	500	1	500	Bwatnapni Dispensary	099
Sub-Total				500		
Office Supplies						
27-09-16	Brother MFC 8510DN Photocopy Machine	57,000	1	57,000	Copy Express	21688
27-09-16	USB Cable	1,000	1	1,000	Copy Express	21688
07-12-16	Photocopy Toner	22,000	2	44,000	Computer World	10027211
07-12-16	Photocopy Drum	23,000	1	23,000	Computer World	10027211
07-12-16	Plug Adapter	90	6	540	Wilco	0-1126828
07-12-16	Power Board	1,364	4	5,456	Wilco	0-1126828
07-12-16	Extension Lead	1,076	2	2,152	Wilco	0-1126828
07-12-16	Cash Box	1,990	1	1,990	Uncle Bills	50224
09-12-16	Receipt Book	750	1	750	Microtech	0014510
09-12-16	Business Cards x 100 Set	2,500	1	2,500	Colorite Graphics Printers	3456
20-12-16	Printing A4 Pages x 14 & Envelope	735	1	735	Microtech	031558
Sub-Total				139,123		
Prizes						
07-12-16	Pago Pago Stick Lolly Packet	120	30	3,600	Esah	0220435-0220437
07-12-16	Pop Choco Stick Lolly Packet	140	10	1,400	Esah	0220435-0220437
07-12-16	Pim Pom Stick Lolly Packet	140	10	1,400	Esah	0220435-0220437
07-12-16	Hot Hot Stick Lolly Packet	75	10	750	Esah	0220435-0220437
07-12-16	Fizzy Orange Lolly Packet	97	12	1,164	Esah	0220435-0220437
07-12-16	Fruit Plus Banana Packet	97	12	1,164	Esah	0220435-0220437
07-12-16	Fizzy Cola Lolly Packet	97	12	1,164	Esah	0220435-0220437
07-12-16	Fruit Plus Milk Lolly Packet	97	12	1,164	Esah	0220435-0220437
07-12-16	Rinda Strawberry Lolly Packet	100	12	1,200	Esah	0220435-0220437
07-12-16	Boy Boy Chocolate x 4 Packet	388	10	3,880	Esah	0220435-0220437
27-12-16	Assorted Prizes	812	1	812	Sportspower	110673
27-12-16	Assorted Prizes	1,790	1	1,790	Kmart	56441143006
27-12-16	Assorted Prizes	326	1	326	Woolworths	88000014675
27-12-16	Assorted Prizes	2,114	1	2,114	Red Dot	01000104
27-12-16	Assorted Prizes	946	1	946	Officeworks	36004763526
27-12-16	Assorted Prizes	651	1	651	BigW	88000014675
27-12-16	Assorted Prizes	566	1	566	Co-Op	70009937160
Sub-Total				24,091		
Sport						
08-12-16	Football	1,000	2	2,000	New Look	0100000239
08-12-16	Volleyball	750	2	1,500	New Look	0100000239
08-12-16	Ball Pump	300	2	600	New Look	0100000239
Sub-Total				4,100		
Stationary						
27-09-16	A4 Paper Carton	2,900	1	2,900	Copy Express	21688
06-12-16	Stickers Box	-	2	-	-	-
06-12-16	Stationary Box	-	8	-	-	-
07-12-16	A4 Paper Carton	2,750	4	11,000	Microtech	077722
07-12-16	Certificate Card	3,900	1	3,900	Microtech	077722
07-12-16	Anglophone English Exercise Book	63	100	6,300	Microtech	077722
07-12-16	Anglophone Mathematics Exercise Book	63	100	6,300	Microtech	077722
07-12-16	Francophone English Exercise Book	72	50	3,600	Microtech	077722
07-12-16	Francophone Mathematics Exercise Book	72	50	3,600	Microtech	077722
07-12-16	Colour Pencils x 24 Set	270	15	4,050	Uncle Bills	2348095
07-12-16	Correction Fluid x 2 Set	240	10	2,400	Uncle Bills	2348095
07-12-16	Pencil Sharpener x 6 Set	130	4	520	Uncle Bills	2348095
07-12-16	Eraser x 8 Set	150	3	450	Uncle Bills	2348095
07-12-16	Pencils x 10 Set	140	20	2,800	Uncle Bills	2348095
07-12-16	Sticky Notes	190	2	380	Uncle Bills	2348095
07-12-16	Packing Tape 100m	430	8	3,440	Uncle Bills	2348095
07-12-16	Glue Sticks x 3 Set	190	8	1,520	Uncle Bills	2348095
07-12-16	Glue Pen x 4 Set	250	6	1,500	Uncle Bills	2348095
07-12-16	Black & Blue Pens x 12 Set	250	12	3,000	Uncle Bills	50224
07-12-16	Sticker Book	190	3	570	Uncle Bills	50224
07-12-16	Craft Glue	250	8	2,000	Uncle Bills	50224
07-12-16	Marker Pens x 3 Set	150	12	1,800	Uncle Bills	50224
07-12-16	Toy Car x 50 Set	2,990	1	2,990	Uncle Bills	50224
08-12-16	Packing Tape 100m	430	3	1,290	Uncle Bills	50267
08-12-16	Star Stickers	80	12	960	Uncle Bills	50267

08-12-16	Red Pens	55	30	1,650	Stop Press	192326
08-12-16	Scissors x 2 Set	400	4	1,600	Stop Press	192326
22-12-16	Stapler	900	1	900	Stop Press	194677
22-12-16	Staples	260	1	260	Stop Press	194677
23-12-16	Protractor	40	20	800	Stop Press	194815
23-12-16	Marker Pen	160	1	160	Stop Press	194815
23-12-16	Nylon Rope	70	1	70	Stop Press	5518949017
23-12-16	Spaghetti	180	1	180	Stop Press	5518949017
23-12-16	Stick Tape x 4	295	1	295	Stop Press	5518949017
23-12-16	Marshmallows	450	1	450	Stop Press	5518949017
10-02-17	Bulldog Clips x 3	170	3	510	Uncle Bills	2357383
10-02-17	Staples & Staples x 2	350	2	700	Uncle Bills	2357383
20-02-17	Photograph Prints x 69	50	69	3,450	Top Shots	032
20-02-17	Large Envelope x 10	50	10	500	Stop Press	174064
20-02-17	Small Envelope x 13	30	13	390	Stop Press	174064
20-02-17	Paper Clips	240	1	240	Stop Press	174064
22-02-17	Packing Tape	295	1	295	Microtech	0011397
Sub-Total				79,720		
Storage						
07-12-16	Storage Box 94 Litre	2,990	20	59,800	Uncle Bills	2348099
07-12-16	Storage Box 94 Litre	-	4	-	Uncle Bills	-
07-12-16	Air Dehumidifier x 3 Packet	590	8	4,720	Uncle Bills	50228
Sub-Total				64,520		
Transport						
07-01-17	Boat Transport - Nambwaranguit to Bwatnapni	4,000	1	4,000	Orien Bani	091504
07-01-17	Boat Transport - Lolong to Bwatnapni	6,000	1	6,000	Macdonald (SOB)	091505
07-01-17	Truck Transport - Aote to Bwatnapni	5,000	1	5,000	Macdonald	091506
07-01-17	Truck Transport - Tanbok to Bwatnapni & Vasalal to Bwatnapni	7,000	1	7,000	Okis	091507
07-01-17	Boat Transport - Laone to Bwatnapni	10,000	1	10,000	Loen	091508
07-01-17	Boat Transport - Pointcross to Bwatnapni & Wanur to Bwatnapni	32,000	1	32,000	Manuel Tatau	091509
07-01-17	Truck Transport - Ranwas to Pangli	7,000	1	7,000	Harry Waback (SOB)	091510
07-01-17	Truck Transport - Lonorore to Bwatnapni & Melsisi to Bwatnapni	14,000	1	14,000	John Laldam	091512
07-01-17	Truck Transport - Dancip to Bwatnapni	4,000	1	4,000	Tamwanok Matthew	091513
01-02-17	Boat Transport - Bwatnapni to Laone	10,000	1	10,000	Loen	091572
01-02-17	Boat Transport - Bwatnapni to Lolong	6,000	1	6,000	Darrel	091573
01-02-17	Truck Transport - Lolong to Aote	5,000	1	5,000	Macdonald (SOB)	091574
01-02-17	Truck Transport - Bwatnapni to Tanbok	6,000	1	6,000	Okis	091575
01-02-17	Truck Transport - Pangli to Ranwas	6,000	1	6,000	Amon (SOB)	091576
01-02-17	Boat Transport - Bwatnapni to Wanur & Bwatnapni to Pointcross	32,000	1	32,000	Manuel Tatau	091577
01-02-17	Boat Transport - Bwatnapni to Nambwaranguit	4,000	1	4,000	Orien Bani	091578
01-02-17	Truck Transport - Bwatnapni to Ubiku	4,000	1	4,000	Samson	091579
01-02-17	Truck Transport - Bwatnapni to Melsisi	5,000	1	5,000	Jean Michel (R)	091580
01-02-17	Truck Transport - Bwatnapni to Lonorore	9,000	1	9,000	Vincent	091581
Sub-Total				176,000		
Uniforms						
04-12-16	White Short Sleeve Short	-	360	-	-	-
04-12-16	Navy Blue Short	-	154	-	-	-
04-12-16	Navy Blue/Black Skirts	-	139	-	-	-
04-12-16	Long Grey Skirts	-	17	-	-	-
04-12-16	Dark Green Skirts	-	50	-	-	-
04-12-16	Light Blue T-Shirts	-	91	-	-	-
04-12-16	Light Blue Polo Shirts	-	89	-	-	-
04-12-16	Dark Blue Nylon Shorts	-	110	-	-	-
04-12-16	Grey Short Sleeve Shirts	-	120	-	-	-
Sub-Total				0		
Volunteers						
07-12-16	Gudfella Toilet Paper x 50 Bale	1,150	2	2,300	Esah	0220435-0220437
08-12-16	Charter Flight Port Vila - Lonorore	157,200	1	157,200	Belair Airways	2375
08-12-16	Mosquito Coil (x 10) x 5 Set	250	1	250	New Look	0100000239
08-12-16	Tea Towel x 3 Set	200	2	400	New Look	0100000239
08-12-16	Bed Sheet x 3 Set	1,000	1	1,000	New Look	0100000239
08-12-16	Chopping Board	300	1	300	New Look	0100000239
08-12-16	Fork x 6 Set	250	3	750	New Look	0100000239
08-12-16	Spoon x 8 Set	300	2	600	New Look	0100000239
08-12-16	Knife x 3 Set	120	6	720	New Look	0100000239
08-12-16	Saucepan x 5 Set	2,500	1	2,500	New Look	0100000239
08-12-16	Cup x 6 Set	700	2	1,400	New Look	0100000239
08-12-16	Plate x 6 Set	600	2	1,200	New Look	0100000239
08-12-16	Thermos	1,000	1	1,000	New Look	0100000239
08-12-16	Ladle	250	1	250	New Look	0100000249
08-12-16	Kitchen Knife	100	2	200	New Look	0100000249
08-12-16	Crisps Packet	260	4	1,040	ABM	10431892001
08-12-16	Frying Pan	950	1	950	ABM	10431892001
08-12-16	Bottle Opener	260	1	260	ABM	10431892001

08-12-16	Can Opener	250	1	250	ABM	10431892001
08-12-16	Peeler x 2 Set	250	1	250	ABM	10431892001
08-12-16	Jam	290	1	290	ABM	10431892001
08-12-16	Ketchup	185	2	370	ABM	10431892001
08-12-16	Nescafe Coffee	1,100	1	1,100	ABM	10431892001
08-12-16	BBQ Sauce	550	1	550	ABM	10431892001
08-12-16	Pasta Sauce Raguletto	290	1	290	ABM	10431892001
08-12-16	Peanut Satay Sauce	420	1	420	ABM	10431892001
08-12-16	Black Pepper	600	1	600	ABM	10431892001
08-12-16	Baked Beans Regular	230	1	230	ABM	10431892001
08-12-16	Baked Beans BBQ	230	1	230	ABM	10431892001
08-12-16	Spaghetti	160	2	320	ABM	10431892001
08-12-16	Tomato Paste	195	2	390	ABM	10431892001
08-12-16	Lentils	150	1	150	ABM	10431892001
08-12-16	Tinned Mushrooms	195	1	195	ABM	10431892001
08-12-16	Kidney Beans	155	1	155	ABM	10431892001
08-12-16	Chick Peas	180	1	180	ABM	10431892001
08-12-16	Tinned Tomatoes	130	3	390	ABM	10431892001
08-12-16	Vegetite	685	1	685	ABM	10431892001
08-12-16	Milk Powder	1,700	2	3,400	ABM	10431892001
08-12-16	Pesto	480	1	480	ABM	10431892001
08-12-16	Sweet Chilli Sauce	650	1	650	ABM	10431892001
08-12-16	Bean Mix	230	1	230	ABM	10431892001
08-12-16	Pasta Sauce Dolmio	580	1	580	ABM	10431892001
08-12-16	Mixed Herbs	350	1	350	ABM	10431892001
08-12-16	Vegetable Stock Cubes	395	1	395	ABM	10431892001
08-12-16	Beef Stock Cubes	395	1	395	ABM	10431892001
08-12-16	Ground Chilli	240	1	240	ABM	10431892001
08-12-16	Colander	150	1	150	ABM	10431892001
08-12-16	Wooden Spoons x 3 Set	250	1	250	ABM	10431892001
08-12-16	Arnotts Biscuits	330	4	1,320	ABM	10431892001
08-12-16	San Remo Pasta	280	2	560	ABM	10431892001
08-12-16	San Remo Pasta	295	2	590	ABM	10431892001
08-12-16	Tanna Coffee	910	2	1,820	ABM	10431892001
08-12-16	Tanna Coffee	870	1	870	ABM	10431892001
08-12-16	Arnotts Shapes	220	4	880	ABM	10431892001
08-12-16	Choc Chip Muesli Bars	390	2	780	ABM	10431892001
08-12-16	Strawberry Muesli Bars	380	2	760	ABM	10431892001
08-12-16	Muesli Bars	395	2	790	ABM	10431892001
08-12-16	Corn Flakes	280	1	280	ABM	10431892001
08-12-16	Weet-bix	850	1	850	ABM	10431892001
08-12-16	UHT Milk 1l	195	6	1,170	ABM	10431892001
08-12-16	Food Container x 3 Set	350	4	1,400	ABM	10431892001
08-12-16	Corn Flakes	280	1	280	ABM	754399018
08-12-16	Coffe Plunger	650	1	650	ABM	754399018
12-12-16	Gas Stove, Gas Bottle & Regulator	11,510	1	11,510	Origin Energy	00174517
02-01-17	Welcome Meal	8,300	1	8,300	Nambawan Café	1010000095
05-01-17	Truck Transport - Lonorore to Waterfall	3,000	1	3,000	John Laldam	091503
05-01-17	Guesthouse Accommodation - 2 Nights x 7 People	2,000	14	28,000	Noda Guesthouse	284
07-01-17	Truck Transport - Waterfall to Bwatnapni	7,000	1	7,000	John Laldam	091512
17-01-17	Lava Lava x 6	1,000	2	2,000	Georgia Naughton-Watt (R)	091541
17-01-17	Taxi Transport - Airport to Pacific Paradise	1,000	2	2,000	Georgia Naughton-Watt (R)	091542
22-01-17	Guesthouse Accommodation - 1 Night x 8 People	1,500	8	12,000	Jobi Guesthouse	077
22-01-17	Truck Transport - Ennar to Bwatnapni	2,000	1	2,000	Samson Bule	015
24-01-17	Truck Transport - Bwatnapni to Ennar	2,000	1	2,000	Georgia Naughton-Watt (R)	091561
24-01-17	Basket Weaving Lesson Teacher's Allowance x 2	1,000	2	2,000	Prescilla	091564
28-01-17	Toilet Paper x 2	100	2	200	Jerry Store	091566
28-01-17	Toilet Paper x 20	70	20	1,400	Lingkon Store	091567
01-02-17	Truck Transport - Bwatnapni to Waterfall	7,000	1	7,000	Vincent	091581
02-02-17	Guesthouse Accommodation - 3 Nights x 6 People	2,000	18	36,000	Noda Guesthouse	091584
03-02-17	Truck Transport - Waterfall to Pangl	4,000	1	4,000	Vincent	091585
03-02-17	Boat Transport - Pangl to Wanur	2,000	1	2,000	Manuel Tatau	091586
05-02-17	Village Stay Accommodation Contribution	10,000	1	10,000	Manuel Tatau	091587
05-02-17	Boat Transport - Wanur to Pangl	2,000	1	2,000	Manuel Tatau	091588
05-02-17	Truck Transport - Pangl to Lonorore	3,000	1	3,000	Amon	091589
05-02-17	Truck Transport - Lonorore to Waterfall	2,000	1	2,000	Bonnie	091590
06-02-17	Truck Transport - Waterfall to Lonorore	2,000	1	2,000	Bonnie	091591
06-02-17	Truck Transport - Waterfall to Lonorore	2,000	1	2,000	Bonnie	091592
Sub-Total				350,895		
TOTAL				1,743,676		

Note: DTAP = Distributed To Appropriate Persons, R = Reimbursement & SOB = Signed On Behalf